





Brighton & Hove
City Council

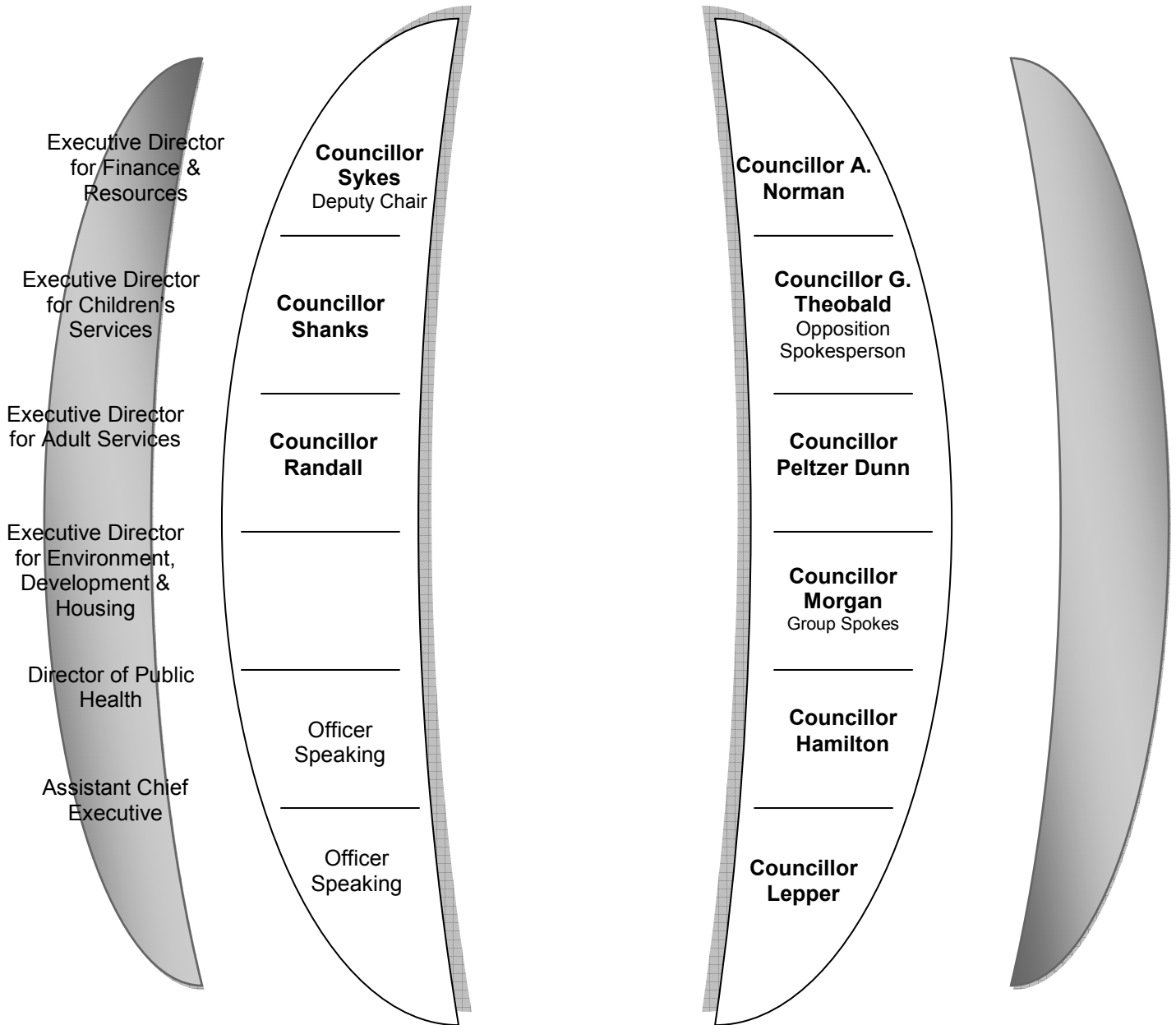
Policy & Resources Committee

Title:	Policy & Resources Committee
Date:	12 June 2014
Time:	4.00pm
Venue	Council Chamber, Hove Town Hall
Members:	Councillors: J Kitcat (Chair), Sykes (Deputy Chair), G Theobald (Opposition Spokesperson), Morgan (Group Spokesperson), Hamilton, Lepper, A Norman, Peltzer Dunn, Randall and Shanks
Contact:	Ross Keatley Acting Democratic Services Manager 01273 291064 ross.keatley@brighton-hove.gov.uk

	The Town Hall has facilities for wheelchair users, including lifts and toilets
	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.
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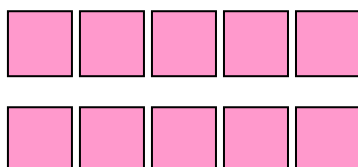
Democratic Services: Policy & Resources Committee

Monitoring Officer	Councillor J. Kitcat Chair	Chief Executive	Democratic Services Manager
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Public Speaker	Councillor Speaking
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Public Seating



Press

AGENDA

PROCEDURAL MATTERS

1. PROCEDURAL BUSINESS

(a) **Declaration of Substitutes:** Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.

(b) **Declarations of Interest:**

- (a) Disclosable pecuniary interests not registered on the register of interests;
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

(c) **Exclusion of Press and Public:** To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: *Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

POLICY & RESOURCES COMMITTEE

2. MINUTES

1 - 12

To consider the minutes of the meeting held on 1 May 2014 (copy attached).

Contact Officer: Mark Wall

Tel: 29-1006

3. CHAIR'S COMMUNICATIONS

4. CALL OVER

- (a) Items (7 – 21) will be read out at the meeting and Members invited to reserve the items for consideration.
- (b) Those items not reserved will be taken as having been received and the reports' recommendations agreed.

GENERAL MATTERS

5. PUBLIC INVOLVEMENT

13 - 24

To consider the following matters raised by members of the public:

- (a) **Petitions:** to receive any petitions presented by members of the public to the full Council or at the meeting itself.
 - (i) Free Parking on Sundays - Lead petitioner Mr. J. Gale. Report of the Monitoring Officer (copy attached).
- (b) **Written Questions:** to receive any questions submitted by the due date of 12 noon on the 5 June 2014.
- (c) **Deputations:** to receive any deputations submitted by the due date of 12 noon on the 5 June 2014.
 - (i) Deputation from Tenants Leasing Council Owned Properties in Stanmer Village – Spokesperson Mr. J. Knight. Report of the Monitoring Officer (copy attached).

POLICY & RESOURCES COMMITTEE

6. MEMBER INVOLVEMENT 25 - 28

To consider the following matters raised by Members:

(a) **Petitions:** to receive any petitions submitted to the full Council or at the meeting itself;

(b) **Written Questions:** to consider any written questions;

(i) Redevelopment of the Kind Alfred Site: Question from Councillor G. Theobald.

(c) **Letters:** to consider any letters;

(d) **Notices of Motion:** to consider any Notices of Motion.

(i) Supermarket Levy: Notice of Motion from the Green Group.

FINANCIAL MATTERS

7. TARGETED BUDGET MANAGEMENT (TBM) PROVISIONAL OUT-TURN 2013/14 29 - 114

Report of the Executive Director for Finance & Resources (copy attached).

Contact Officer: Jeff Coates

Tel: 29-2364

Ward Affected: All Wards

8. GOVERNANCE OF VALUE FOR MONEY PHASE 4 115 - 134

Report of the Executive Director for Finance & Resources (copy attached).

Contact Officer: Nigel Manvell

Tel: 29-3104

Ward Affected: All Wards

STRATEGIC & POLICY MATTERS

9. CHARGING OPTIONS IN RELATION TO SUNDAY PARKING 135 - 146

Report of the Executive Director for Environment, Development & Housing (copy attached).

Contact Officer: Austen Hunter

Tel: 29-2245

Ward Affected: All Wards

10. ADULT SERVICES- FUTURE SERVICE MODELS 147 - 164

Report of the Executive Director for Adult Services (copy attached).

Contact Officer: Karin Divall

Tel: 29-4478

Ward Affected: All Wards

POLICY & RESOURCES COMMITTEE

11. BRIGHTON AND HOVE SEASIDE COMMUNITY HOMES - REGISTERED PROVIDER APPLICATION **To follow**

Report of the Executive Director for Environment, Development & Housing (to follow).

Contact Officer: Bob Bruce
Ward Affected: All Wards

Tel: 29-1518

12. PROGRESS REPORT ON THE WORKFORCE EQUALITIES ACTION PLAN **165 - 184**

Report of the Executive Director for Finance & Resources (copy attached).

Contact Officer: Liz Boswell
Ward Affected: All Wards

Tel: 29 - 1307

13. DEVELOPMENT OF SHARED LIVES **185 - 206**

Report of the Executive Director for Adult Services (copy attached).

Contact Officer: David Pena-Charlon
Ward Affected: All Wards

Tel: 01273-296810

REGENERATION & PROPERTY MATTERS

14. CONFIRMATION ARTICLE 4 DIRECTION - OFFICE TO RESIDENTIAL **207 - 218**

Report of the Executive Director for Environment, Development & Housing (copy attached).

Contact Officer: Helen Gregory
*Ward Affected: Hove Park; Preston Park;
Queen's Park; Regency; St
Peter's & North Laine*

Tel: 29-2293

15. HOVE PARK DEPOT - LONG LEASE TO SCHOOL **219 - 226**

Report of the Executive Director for Finance & Resources (copy attached).

Contact Officer: Ralph Long
Ward Affected: Hove Park

Tel: 29-1442

CONTRACTUAL MATTERS

16. PROCUREMENT OF A FRAMEWORK AGREEMENT FOR REACTIVE FABRIC MAINTENANCE AND MINOR NEW WORKS **227 - 232**

Report of the Executive Director for Finance & Resources (copy attached).

Contact Officer: Martin Hedgecock
Ward Affected: All Wards

Tel: 295047

17. BRIGHTON AND HOVE CITY COUNCIL PROVISION OF ARBORICULTURAL SERVICES **233 - 238**

Report of the Executive Director for Environment, Development & Housing (copy attached).

Contact Officer: Ian Brewster
Ward Affected: All Wards

Tel: 294349

GENERAL MATTERS

18. APPOINTMENT TO BRIGHTON ESTATES CONSERVATION TRUST

Nominations are sought for the two representative positions for 2014/15 on the Brighton Estates Conservation Trust – Currently Councillors Mitchell and West.

19. ITEMS REFERRED FOR COUNCIL

To consider items to be submitted to the 17 July 2014 Council meeting for information.

In accordance with Procedure Rule 24.3a, the Committee may determine that any item is to be included in its report to Council. In addition, each Group may specify one further item to be included by notifying the Chief Executive no later than 10.00am on 7 July 2014 (the eighth working day before the Council meeting to which the report is to be made), or if the Committee meeting takes place after this deadline, immediately at the conclusion of the Committee meeting.

PART TWO

REGENERATION & PROPERTY MATTERS

20. HOVE PARK DEPOT - LONG LEASE TO SCHOOL - EXEMPT CATEGORY 3 **239 - 240**

Appendix 2 to the Report of the Executive Director for Finance & Resources, listed as Item 15 on the Agenda (circulated to Members only).

Contact Officer: Ralph Long
Ward Affected: Hove Park

Tel: 29-1442

PROCEDURAL MATTERS

21. PART TWO MINUTES - EXEMPT CATEGORY 5 **241 - 244**

To consider the part two minutes of the meeting held on 1 May 2014 (circulated to Members only).

Contact Officer: Mark Wall

Tel: 29-1006

22. PART TWO PROCEEDINGS

To consider whether the items listed in Part Two of the agenda and decisions thereon should remain exempt from disclosure to the press and public.

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions and deputations to committees and details of how questions and deputations can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

WEBCASTING NOTICE

This meeting may be filmed for live or subsequent broadcast via the Council's website. At the start of the meeting the Chair will confirm if all or part of the meeting is being filmed. You should be aware that the Council is a Data Controller under the Data Protection Act 1988. Data collected during this web cast will be retained in accordance with the Council's published policy (Guidance for Employees' on the BHCC website).

For further details and general enquiries about this meeting contact Ross Keatley, (01273 291064, email ross.keatley@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk

ACCESS NOTICE

The lift cannot be used in an emergency. Evac Chairs are available for self-transfer and you are requested to inform Reception prior to going up to the Public Gallery. **For your own safety please do not go beyond the Ground Floor if you are unable to use the stairs.** Please inform staff on Reception of this affects you so that you can be directed to the Council Chamber where you can watch the meeting or if you need to take part in the proceedings e.g. because you have submitted a public question.